

Texas State Board of Public Accountancy



Annual Report of Nonfinancial Data

For the Year Ended August 31, 2018



TEXAS STATE BOARD OF PUBLIC ACCOUNTANCY
WILLIAM TREACY, EXECUTIVE DIRECTOR

333 Guadalupe, Tower 3, Suite 900
Austin, Texas 78701-3900

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December 21, 2018

Honorable Greg Abbott, Governor
Honorable Dan Patrick, Lieutenant Governor
Honorable Joe Straus, Speaker of the House
Lisa R. Collier, CPA, CFE, CIDA, First Assistant State Auditor
Sarah Keyton, Assistant Director, Legislative Budget Board
John McGeady, Assistant Director, Legislative Budget Board

Ladies and Gentlemen:

We are pleased to submit the *Annual Report of Nonfinancial Data* of the Texas State Board of Public Accountancy for the year ended August 31, 2018, in compliance with the TEX. GOV'T CODE ANN. §2101.0115 and in accordance with the instructions for completing the *Annual Report of Nonfinancial Data*.

The accompanying report has not been audited and is considered to be independent of the agency's *Annual Financial Report*.

If you have any questions, please contact Alan Hermanson, CPA, at (512) 305-7814.

Sincerely,

TEXAS STATE BOARD OF
PUBLIC ACCOUNTANCY

WILLIAM TREACY
Executive Director

Enclosure

xc: Legislative Reference Library
Texas State Library

Administration/
Accounting
(512) 305-7800

General
Information
(512) 305-7870

CPE
(512) 305-7844

Enforcement
(512) 305-7866

Licensing
(512) 305-7853

Qualifications
(512) 305-7851

Peer Review
(512) 305-7853

Fax
(512) 305-7875
(512) 305-7854

TEXAS STATE BOARD OF PUBLIC ACCOUNTANCY

Austin, Texas

ANNUAL REPORT OF NONFINANCIAL DATA

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TEXAS STATE BOARD OF PUBLIC ACCOUNTANCY (457)
LIST OF BONDED EMPLOYEES

During the year, the Board had in force a surety bond covering all employees through the Garrett Abney Company in the amount of \$300,000. The following employees were covered as of August 31, 2018.

EMPLOYED AS OF AUGUST 31, 2018

Yvonne Barber	Administrative Assistant II
Bryce Beasley	Program Specialist I
Paulette Beiter	Attorney IV
Sandra Bradshaw	Program Specialist I
Josephine Briones	Administrative Assistant III
Roel Cantu	Program Supervisor III
Ismael Castillo, Jr.	Executive Assistant II
Delia Castro	Program Specialist I
Jennifer Costilla	Program Specialist I
Patrick Doré	Administrative Assistant III
Tiffney Duncan	Program Specialist II
Rhonda Fellner	Administrative Assistant III
Jackie Frazier	Manager III
Gilbert Gutierrez	Program Supervisor IV
Ann Hallam	Director I
Alan Hermanson	Dir. of Administrative Services/CFO
Jerry Hill	General Counsel IV
Donna Hiller	Director II
Jean Ickes	Program Specialist IV
William Jackson	Accountant IV
Betty Lackey	Administrative Assistant II
Maria Lagunas	Staff Services Officer IV
Theodore Leal	Legal Assistant I
Kyle McGaw	Director I
Natalie Miller	Program Supervisor II
John Moore	Attorney V
Kenny Pettitte	Program Specialist I
Julie Prien	Information Specialist III
Marisa Rios	Legal Assistant III
Anthony Sanchez	Program Specialist I
April Serrano	Program Supervisor IV
Margie Sheehan	Program Specialist I
Andrea Smith	Program Specialist I
Jon Smith	Systems Analyst V
Tina Smith	Program Specialist II
William Treacy	Executive Director
Cherylyn Turner	Program Specialist I
Daniel Weaver	Director I
Margaret Williams	Systems Analyst V

TEXAS STATE BOARD OF PUBLIC ACCOUNTANCY

SCHEDULE OF SPACE OCCUPIED

For the Fiscal Year Ended August 31, 2018

Location	Address	Lessor	Lease No.	Type	Usable Square Feet	FTEs	Rental Per Month		Actual Annual Cost	Comments
							Sq. Ft	Cost per Month		
State-Owned Buildings:										
Austin ^A	William P. Hobby Jr. Building				10,672	39	\$ 1.50	\$16,008.00	\$ 192,096.00	See comment A below
					<u>10,672</u>	<u>39</u>	<u>\$ 1.50</u>	<u>\$16,008.00</u>	<u>\$ 192,096.00</u>	
Free Space:										
					0					
					<u>0</u>					
Leased or Rented Space:										
Austin ^B	4400 Shoal Creek Blvd.	Texas State Library and Archives Commission		Storage					\$ 9,037.47	See comment B below
Dallas ^C	8008 Herb Keilerner Way, LB 16	City of Dallas Aviation Department		Conference Room					\$ 375.00	See comment C below
Austin ^D	900 Barton Springs Rd.	Austin Convention Center		Palmer Events Center					\$ 5,850.00	See comment D below
					<u>0</u>	<u>N/A</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 15,262.47</u>	

Section 2165.104, Government Code:

The Board is a Self-Directed Semi-Independent Agency pursuant to Texas Government Code, Chapter 472.

^A Actual Annual Cost:

Rent accrued as of August 31, 2018	\$ 54,108.00
Rent portion of Statewide Cost Allocation Plan (SWCAP) paid to the Comptroller of Public Accounts	137,988.00
Total Rent Expenditure - FY 18	\$ 192,096.00

^B Storage of records is measured in quantity of records, not usable square feet or by FTEs. Cost per square feet and cost per month vary by type of record.

^C A conference room was rented at Dallas Love Field Airport for an enforcement deposition. This was a one time event.

^D The Texas State Board of Public Accountancy administered the Swearing-In Ceremony two times in 2018. The usable square feet, FTEs, cost per square feet and cost per month are not measurable due to space changing at each site depending on the number of exam candidates/licensees in attendance.

TEXAS STATE BOARD OF PUBLIC ACCOUNTANCY
SCHEDULE OF PROFESSIONAL, CONSULTING, AND LEGAL SERVICE FEES
For the Year Ended August 31, 2018

<u>Name</u>	<u>Type of Service Rendered</u>	<u>Amount</u>
Professional and Consulting Fees:		
Fund 1009		
ALVA J. WINSTON, CPA	SPONSOR REVIEW PROGRAM-REVIEW	\$ 1,625.00
CHARLES S. WRIGHT, CPA	SPONSOR REVIEW PROGRAM-REVIEW	1,125.00
CONNIE Z. KELLY, CPA	SPONSOR REVIEW PROGRAM-REVIEW	1,875.00
DAVID CRUMBAUGH, CPA	SPONSOR REVIEW PROGRAM-REVIEW	1,000.00
JANET ANN SMITH, CPA	SPONSOR REVIEW PROGRAM-REVIEW	1,562.50
JOHN E. JONES, CPA	SPONSOR REVIEW PROGRAM-REVIEW	1,187.50
MANNY CAVAZOS, J.D., CPA	SPONSOR REVIEW PROGRAM-REVIEW	500.00
MICHAEL D. BURNETT, CPA	SPONSOR REVIEW PROGRAM-REVIEW	750.00
MITCHELL SUTHERLIN, PLLC	SPONSOR REVIEW PROGRAM-REVIEW	4,687.50
NEAL R. VAN ZANTE, CPA	SPONSOR REVIEW PROGRAM-REVIEW	2,718.75
RICHARD BALAND, CPA	SPONSOR REVIEW PROGRAM-REVIEW	500.00
RONALD O. HUNTSMAN, CPA	SPONSOR REVIEW PROGRAM-REVIEW	5,583.76
TIMOTHY PREBE, CPA	SPONSOR REVIEW PROGRAM-REVIEW	1,250.00
TIMOTHY R. MADRIGAL, CPA	SPONSOR REVIEW PROGRAM-REVIEW	<u>1,250.00</u>
Total Professional and Consulting Fees, page 3		<u>\$ 25,615.01</u>

TEXAS STATE BOARD OF PUBLIC ACCOUNTANCY

SCHEDULE OF PROFESSIONAL, CONSULTING, AND LEGAL SERVICE FEES
For the Year Ended August 31, 2018

<u>Name</u>	<u>Type of Service Rendered</u>	<u>Amount</u>
Professional and Consulting Fees:		
Fund 1009		
ALLIANCE WORK PARTNERS	WORKERS ASSISTANCE PROGRAM	\$ 956.13
BELEN BRIONES	BEHAVIORAL ENFORCEMENT SERVICES	45,592.11
CANTRELL & CANTRELL, PLLC	BEHAVIORAL ENFORCEMENT SERVICES	480.00
DAVIS KINARD & CO, PC	TECHNICAL STANDARDS REVIEW SERVICES & BEHAVIORAL ENFORCEMENT SERVICES	18,757.48
EIDE BAILLY, LLP	TECHNICAL STANDARDS REVIEW SERVICES & BEHAVIORAL ENFORCEMENT SERVICES	10,611.00
HARPER & PEARSON CO., P.C.	TECHNICAL STANDARDS REVIEW SERVICES	150,324.56
MONDAY N. RUFUS, CPA	INTERNAL AUDIT	3,592.95
RENAISSANCE SYSTEMS, INC.	CONSULTANT - COMPUTER	66,803.75
STATE AUDITOR'S OFFICE	AUDIT (TOTAL SAO AUDIT = \$50,000)	25,000.00
T. WAYNE OWENS	TECHNICAL STANDARDS REVIEW SERVICES	9,586.25
TEAGUE, MARQUESS & ASSOCIATES, P.C.	PEER REVIEW CONSULTANT	14,287.41
TEXAS SUNSET ADVISORY COMMISSION	SUNSET REVIEW	74,534.00
THOMAS & THOMAS, LLP	PEER REVIEW CONSULTANT	12,580.89
WATERS, VOLLMERING & ASSOCIATES, LLP	PEER REVIEW CONSULTANT	18,012.75
Total Professional and Consulting Fees, page 4		\$ 451,119.28
Legal Service Fees:		
Fund 1009		
ALLEN, PINNIX & NICHOLS, P.A.	LEGAL SERVICES	\$ 6,507.50
DUBOIS BRYANT & CAMPBELL, LLP	LEGAL SERVICES	154,125.00
LAW OFFICE OF MARY ALICE MCKAUGHAN	LEGAL SERVICES	204,815.76
OFFICE OF THE ATTORNEY GENERAL	LEGAL SERVICES	7,430.90
STATE OFFICE OF ADMINISTRATIVE HEARINGS	LEGAL SERVICES	16,960.00
VIRGINIA CAROL MOHER	TECHNICAL STANDARDS REVIEW SERVICES	700.00
Total Legal Service Fees, page 4		\$ 390,539.16
GRAND TOTAL PROFESSIONAL, CONSULTING, AND LEGAL SERVICE FEES		\$ 867,273.45

TEXAS STATE BOARD OF PUBLIC ACCOUNTANCY

HUB STRATEGIC PLAN PROGRESS REPORT

For the Fiscal Year Ended August 31, 2018

(Source: Texas Government Code, Title 10, Subtitle D, Section 2161.124)

Goal = Strategic Plan HUB Goal	Actual for FY 17 Reported by Comptroller	Actual for FY 18 Reported by Comptroller	Goal for FY 2019
Actual = % Spent with HUBs from HUB Report			
Heavy construction other than building contracts	N/A	N/A	N/A
Building construction, including general contractors and operative builders contracts	N/A	N/A	N/A
Special trade construction contracts	N/A	N/A	N/A
Professional services contracts	100.00% a	100.00% b	10.00%
Other services contracts	50.15%	38.27%	10.00%
Commodities contracts	32.26%	28.28%	10.00%

a Total FY 17 expenditures = \$24,410

b Total FY 18 expenditures = \$3,992

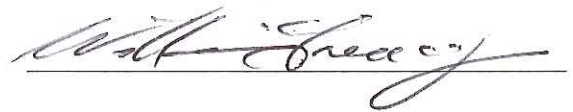
Explanation for Actual Amounts:

The total agency expenditures with HUBs was 37.85% in FY 18. The statewide average was 13.08%.

Prepared by: 

Printed Name: Alan L. Hermanson, CPA
Director of Administrative Services/CFO

Phone Number: (512) 305-7814



William Treacy
Executive Director

(512) 305-7800

TEXAS STATE BOARD OF PUBLIC ACCOUNTANCY

SCHEDULE OF APPROPRIATION ITEM TRANSFERS
For the Fiscal Year Ended August 31, 2018

This schedule is not applicable as the Texas State Board of Public Accountancy does not receive appropriations.

TEXAS STATE BOARD OF PUBLIC ACCOUNTANCY

SCHEDULE OF INDIRECT COSTS

For the Fiscal Year Ended August 31, 2018

	EXH. II GAAP Group	
a. Payroll-related Costs:		
FICA Employer Matching Contribution	Payroll Related Cost	\$ 190,390.08
Group Health Insurance	Payroll Related Cost	504,835.04
Retirement	Payroll Related Cost	234,045.26
Unemployment	Payroll Related Cost	0.00
FICA Employee Share Paid by State	Payroll Related Cost	0.00
Total Payroll-related Costs		\$ 929,270.38
Workers' Compensation and Benefit Replacement Pay (BRP):		
Workers' Compensation	Claims & Judgments	\$ 0.00
Benefit Replacement Pay	Salaries & Wages	8,348.30
Total Workers' Compensation and BRP		\$ 8,348.30
b. Indirect Costs (not reported on operating statements):		
Bond Debt Service Payments		
Texas Facilities Commission	N/A	\$ 0.00
TPFA		0.00
Other (if applicable)		0.00
Total Indirect Costs (not reported on operating statements)		\$ 0.00
c. Indirect Costs - Statewide Full Cost Allocation Plan		
Full Cost Method		
Building Depreciation	N/A	\$ 0.00
Equipment Depreciation	N/A	0.00
(304) CPA Administration	N/A	0.00
CPA Fiscal and ITD	N/A	0.00
CPA Purchasing & Support (TPASS)	N/A	0.00
CPA Rebates	N/A	0.00
DPS Capitol Security	N/A	0.00
(303) TFC Admin	N/A	0.00
TFC Planning and Asset Management	N/A	0.00
OOG BPP & Financial Accountability	N/A	0.00
(809) State Preservation Board	N/A	0.00
Adjustment to Statewide Cost Allocation Plan to Agree with Total	N/A	0.00
Total Indirect Costs - Statewide Full Cost Allocation Plan ¹		\$ 0.00
TOTAL INDIRECT COSTS		\$ 937,618.68

¹ Source: Office of the Governor - Statewide Full Cost Allocation Plan not available

TEXAS STATE BOARD OF PUBLIC ACCOUNTANCY**SCHEDULE OF STATE-OWNED VEHICLES
USED BY STATE EMPLOYEES – FY 2018**

This schedule applies to the use of the Texas State Board of Public Accountancy's 1999 Dodge Caravan. The total mileage used in FY 2018 was 759 miles.

NAME	JOB TITLE	REASON FOR AUTHORIZATION
Patrick Doré	Administrative Assistant III	Performance of job duties, which include making daily deposits, picking up printing, supplies, materials and equipment, and other duties as assigned.
Ismael Castillo, Jr.	Executive Assistant II	Performance of job duties, which include delivering material to TSBPA swearing-in ceremony.
Maria D. Lagunas	Staff Services Officer III	Performance of job duties as back up to deliver daily deposits.
Alan Hermanson	Dir. of Admin. Serv./CFO	Performance of job duties as back up to deliver daily deposits.
William Treacy	Executive Director	Performance of state business (no miles driven in FY 2018).

TEXAS STATE BOARD OF PUBLIC ACCOUNTANCY

**SCHEDULE OF RECYCLED, REMANUFACTURED, AND
ENVIRONMENTALLY SENSITIVE PURCHASES**
For the Fiscal Year Ended August 31, 2018

This schedule was repealed due to SB 59, 83rd Legislature, R.S., effective September 1, 2013.