



TEXAS STATE BOARD
of PUBLIC ACCOUNTANCY

William Treacy, Executive Director

www.tsbpa.texas.gov

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F: (512) 305-7854
(512) 305-7875

Complaint Form

Instructions: Please complete this form in sufficient detail for us to determine whether an investigation is warranted. If an investigation is warranted, a copy of your completed complaint form will be provided to the individual being complained against (respondent) and the respondent will be asked to respond to your complaint. You will be informed in writing of the status of the investigation.

**PLEASE TYPE OR PRINT IN INK AND EMAIL TO ENFORCEMENT@TSBPA.TEXAS.GOV
OR MAIL USING THE ADDRESS ABOVE:**

Complainant:

First and last name: _____

Address: _____

City, State, Zip Code: _____

Telephone: _____

Email: _____

**Respondent:
(Licensee)**

First and last name: _____

Firm Name (if applicable): _____

Address: _____

City, State, Zip Code: _____

Telephone: _____

Email: _____

Did you sign an engagement letter? If so, please attach a copy.

Have you made your complaint known to the respondent? _____

Date of transaction/incident, if applicable: _____

Please clearly state the details of your complaint, including all relevant transactions and dealings with the respondent (you may attach a letter to this form). Include the names of individuals with whom you have dealt and the dates of your dealings. Enclose copies of all tax returns, IRS notices, financial statements, contracts, receipts, emails, other correspondence and other documents relating to the complaint. List the names, addresses, and phone numbers of any other witnesses.

Complainant Signature: _____ Date: _____

Administration/
Accounting
(512) 305-7800
accounting@tsbpa.texas.gov

CPE
(512) 305-7844
licensing@tsbpa.texas.gov

Enforcement
(512) 305-7866
enforcement@tsbpa.texas.gov

Exam/
Qualifications
(512) 305-7800
exam@tsbpa.texas.gov

Licensing
(512) 305-7853
licensing@tsbpa.texas.gov

Sponsor Review
(512) 305-7832
specprog@tsbpa.texas.gov