

TEXAS STATE BOARD OF PUBLIC ACCOUNTANCY

William Treacy, Executive Director
 (512) 305-7800
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333 Guadalupe, Tower 3, Suite 900
 Austin, TX 78701-3900
 www.tsbpa.texas.gov

REGISTRATION OF A LIMITED LIABILITY COMPANY (LLC)

REFER TO THE INSTRUCTIONS FOR REGISTRATION OF A LIMITED LIABILITY COMPANY (LLC)

LLC Information (Type or Print)

Federal Identification No.

1. Firm Name Out-of-State License/Permit/Registration No.

2. Principal Office Address

 Street City State Zip Code

3. Mailing Address if Different

 Street City State Zip Code

4. Principal Office Telephone Number Email

5. Contact person for firm registration and license renewals (must be an owner and a CPA)

 Name Certificate Number State

6. Does each individual or resident person in charge who is a CPA and who resides in Texas hold a current license to practice public accounting in Texas? (Each individual must hold a current license in order for the LLC to be registered and for a firm license to be issued.)

YES NO

7. Has each individual residing in Texas who is a non-CPA owner submitted an application (Form L0022) to be registered in Texas? (Each non-CPA owner must complete an application and be approved before the limited liability company can be registered and a firm office license issued.)

YES NO

8. If an out-of-state LLC, does each shareholder, incorporator, officer, director, or resident person in charge who is a CPA hold a current license to practice public accounting in the state in which the firm's main office is located?

YES NO

For Board Use Only

ARTICLES OF INCORPORATION/CERTIFICATE OF FILING ATTACHED <input type="checkbox"/> YES <input type="checkbox"/> NO	FIRM OFFICE FORM ATTACHED <input type="checkbox"/> YES <input type="checkbox"/> NO	REGISTRATION NO.	
PEER REVIEW FORM ATTACHED <input type="checkbox"/> YES <input type="checkbox"/> NO	NON-CPA OWNERS <input type="checkbox"/> YES <input type="checkbox"/> NO # <input type="text"/>	APPROVED	DATE

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REGISTRATION OF A
LIMITED LIABILITY COMPANY (LLC) - continued

Firm Name [Redacted]

9. Date LLC was formed

[Redacted]

Date LLC commenced practicing in Texas

[Redacted]

10. If this is a Texas firm whose name has changed, list previous firm name:

[Redacted]

[Redacted]

Previous Firm Name

Firm Registration Number

[Redacted]

[Redacted]

Date Dissolved

Effective Date of Name Change

11. Has this firm ever had an application for a license to practice public accountancy denied or had such a permit revoked or suspended by any state or federal agency?

YES NO

If YES, attach an explanation.

12. Has any partner or director been convicted of any felony or misdemeanor involving fraud or deceit not previously reported to the Board?

YES NO

If YES, attach an explanation.

13. Has the firm or any individual associated with the firm been involved in legal or administrative proceedings relating to professional accounting services within the state of Texas during the past three years?

YES NO

If YES, complete the attached supplemental affidavit.

14. Has a copy of the letterhead currently used by this firm been attached?

YES NO

Check if firm has no letterhead.

15. Number appearing on the charter issued by the Secretary of State of Texas [Redacted]

16. Date charter was issued. [Redacted]

17. Are any of the owners of the Limited Liability Company non-CPAs?

YES NO

If YES, complete the *Application for NON-CPA Owner in a firm in Texas (Form L0022)*

18. Does the firm principally limit its practice to the type of services indicated in the name?

YES NO

19. Purpose for which the firm was organized, as stated in the charter.

[Redacted]

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REGISTRATION OF A LIMITED LIABILITY COMPANY (LLC) - continued

Firm Name

DIRECTORS/SHAREHOLDERS

- You must provide a complete list of all the individuals, shareholders, or directors residing in Texas, whether silent, inactive, or a non-CPA owner.
- The firm's practice in Texas must be performed by an individual who meets the requirements of Section 901.362 of *The Public Accountancy Act* or by an individual licensed to practice public accountancy in Texas.
- Each office of the LLC located in Texas must be under the full-time charge of at least one person who is authorized to practice public accountancy in Texas, and, if the LLC is identified as a corporation of certified public accountants, the person in charge must be a certified public accountant of Texas in good standing.
- **THE BOARD MUST BE NOTIFIED IN WRITING IF THERE IS**
 - an admission or withdrawal of a director/shareholder from the company;
 - a change in the office maintained in Texas and/or a change in the resident person in charge of said office both as to the name and address of the resident person and the address of the office with which the licensee is associated; or
 - any other changes which were required for registration.

All changes must be reported to the Board within one month (30 days) after such changes become effective.

Name (Must Be That of an Individual)	Residence Street Address, City, and Zip Code (P.O. Box Numbers Not Acceptable)	Office With Which Member Is Associated	States in Which Certified		Is License Current?
			Cert. No.	State	
<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>	<input type="radio"/> YES <input type="radio"/> NO
<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>	<input type="radio"/> YES <input type="radio"/> NO
<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>	<input type="radio"/> YES <input type="radio"/> NO
<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>	<input type="radio"/> YES <input type="radio"/> NO
<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>	<input type="radio"/> YES <input type="radio"/> NO

LIST THE NON-CPA OWNERS ASSOCIATED WITH THE FIRM

Name (Must Be That of an Individual)	Residence Street Address, City, and Zip Code (PO Box Numbers Not Acceptable)	Check All That Apply			
		Shareholder	Incorporator	Director	Officer
<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

